

TUNE-UP REBATE APPLICATION CHECKLIST

The information below is a guide to assist with an Air Source Heat Pump or Central Air Conditioner Tune-Up. Please provide details about the unit and actions you took during the tune-up. This checklist is required for the rebate application. Keep this on hand during the tune-up to ensure you capture all necessary details and perform required actions for this service.

*Required.

EQUIPMENT INFORMATION

*Outdoor Unit Manufacturer

*Outdoor Unit Serial Number

*Outdoor Unit Tonnage

*Outdoor Unit Model Number

TUNE-UP ACTIONS

Required actions

*Outdoor-unit coil cleaned?	Yes	No
*Refrigerant charge levels checked?	Yes	No

Not required actions

Air filter changed?	Yes	No
Line loads checked?	Yes	No
Refrigerant recharged?	Yes	No
Airflow measured?	Yes	No
Airflow corrected?	Yes	No
Thermostat functionality checked?	Yes	No
Outdoor-unit fan and motor functionality checked?	Yes	No